



18th October 2017

Dear Parent/Carer

Cashless School

I am writing to inform you that as of the Monday 30th October (return after half term), the school will become cashless. The online payment system, iPayimpact, will be used to collect all income from parents and pupils. This is a significant change, enabling the school to utilise the state of the art equipment in refectory for benefit across the whole school to reduce administration time and improving the system for the collection and management of parent payments.

The new refectory was designed to be a cashless environment and by implementing a full cashless system the students will see an immediate benefit of reduced waiting times at break and lunch.

The online payment system has been extended to include payments for a number of school activities. The administration benefits of the system has been a contributing factor to the introduction of Active Learning week at the end of this school year, all payments will be collected via this online system, it is therefore extremely important you have a live iPayimpact account.

In addition to the above, the online payment system will be used to collect payments and contributions for a wide range of other school activities, including, the sale of PE kit for GCSE students, the sale of subject revision guides and materials, drama and music productions and student music tuition to name a few. The exceptions where cash will continue to be accepted will be for charity collections for example on "non-uniform days" and small purchases of specific materials used in the classroom, for example for Art or Design Technology.

It is essential, therefore, that you review and top up your account regularly to ensure the account remains in credit and can be used for purchases. If you have not completed the registration process for an iPayimpact account, you will receive a new letter from the school reminding you of your unique Child Account Reference Number and instructions on how to complete the process.

I would also like to take the opportunity to remind you that there is no overdraft facility on school meal accounts. If your account is currently overdrawn you will shortly receive an email requesting you top up the account.

If your child is entitled to free school meals, their account will be automatically credited with the allowance (currently £2.10 per day) on a daily basis just before the lunchtime break. If your child needs to 'top-up' this amount, you will need to 'credit' their account in any of the two ways described above. Note that free school meals funding cannot be used to purchase snacks other than at lunchtime.

To confirm, all payments must be made to the school via the iPayImpact online system. During the year items available to purchase, events and activities will be added to the system, regular email

Headteacher: Mr T Macdonald BA Hons MA

The Kingswinford School, Water Street, Kingswinford, West Midlands DY6 7AD

Tel: 01384 296596 Fax: 01384 401098 e-mail: info@kingswinford.windsoracademytrust.org.uk www.kingswinford.windsoracademytrust.org.uk





notifications will be sent to your registered email address to inform you of these additions, please do not ignore the emails as they are directed to potential participants.

To assist you in the management of your account and enable the school to become a cashless environment, you will find a link to the iPayImpact website on the schools website at www.kingswinford.windsoracademytrust.org.uk.

Alternatively, you can log in direct to your iPayimpact account by entering the following address in your web browser <https://www.ipayimpact.co.uk/IPI/Account/LogOn#>.

If you have any questions please contact the school reception in the first instance.

Yours sincerely

Mr M Moody
Finance Manager

Headteacher: Mr T Macdonald BA Hons MA

The Kingswinford School, Water Street, Kingswinford, West Midlands DY6 7AD

Tel: 01384 296596 Fax: 01384 401098 e-mail: info@kingswinford.windsoracademytrust.org.uk www.kingswinford.windsoracademytrust.org.uk

