



The Kingswinford School

A part of the Windsor Academy Trust

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Place of registration: England

Our Ref: TM/pg
World Cup Update

Friday 29th June 2018

Dear Parent/carer

Adjusted Timing for Transition Evening 3rd July

Following the Football result on Thursday evening, and to accommodate the requests of many students and parents who would like an opportunity to support our national team through the World Cup, I have decided to alter the timings of the Transition Evening slightly. I would like to bring forward the evening by 30 minutes so that students and parents can leave at 6.30 pm should they wish. We will, of course, still accommodate students and parents who have already made arrangements to join us at 6.00 pm so that they will not miss out on any element of the evening.

Therefore, in order to accommodate all activities, we would invite you to join us at 5.30 pm for an introductory presentation by myself and Mr Stanton (Deputy Headteacher) followed by a meeting with Tutors and Heads of House in House Groups at 6.00 pm until 6.30 pm. Should you be unable to make the 5.30pm start, you will be welcome to join the 6.00 pm meeting and we will repeat the presentation again at 6.30pm with staff remaining in the school until 7.00 pm to answer individual questions.

I do hope that this does not present an undue inconvenience but that it allows as many people as possible to both attend the evening to gain crucial information and meet the staff, as well as enabling you to enjoy the football!

Thank you in advance for accommodating this last minute adjustment to arrangements.

Yours faithfully

T Macdonald
Headteacher

